

**BOARD OF EDUCATION
YUTAN PUBLIC SCHOOLS**

**2013-14 BUDGET HEARING MINUTES
5:40 P.M.**

**HS BOARD ROOM
SEPTEMBER 9, 2013**

A. Call to Order and Welcome Visitors by President Jill Karloff.

B. Roll Call: Jill Karloff, Joe Vandenack, Danielle Egr, Chad Karloff, Stephanie Mueller. Dan Josoff absent.

C. Notices:

Open Meetings Act – The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public.

Instructions for those who wish to speak during citizen comment time – The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the Board shall generally set thirty minutes aside for citizen participation at all regular monthly meetings.

Policy 1600 – Procedure for Addressing the Board, is made available in the meeting room.

D. Citizen comments: (Generally allowed 5 minutes per individual)

1. Citizen Comments (please sign-in prior to addressing the Board)

E. Budget Hearing

1. Information only.

F. Adjourn at 5:51

**SPECIAL HEARING MINUTES
5:52 P.M.**

**HS BOARD ROOM
SEPTEMBER 9, 2013**

SET THE FINAL TAX REQUEST

A. Call to Order and Welcome Visitors by President Jill Karloff.

B. Roll Call: Jill Karloff, Joe Vandenack, Danielle Egr, Chad Karloff, Stephanie Mueller. Dan Josoff absent.

C. Notices:

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Instructions for those who wish to speak during citizen comment time – The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the Board shall generally set thirty minutes aside for citizen participation at all regular monthly meetings.

Policy 1600 – Procedure for Addressing the Board, is made available in the meeting room.

D. Citizen comments: (Generally allowed 5 minutes per individual)

1. Citizen Comments (please sign-in prior to addressing the Board)

E. Tax Request discussion.

1. Information

F. Adjourn at 5:56

**REGULAR BOARD MEETING MINUTES
6:00 P.M.**

**HIGH SCHOOL BOARD ROOM
September 9, 2013**

Call to Order by President Jill Karloff.

A. Pledge of Allegiance

Roll Call: Jill Karloff, Dan Josoff, Joe Vandenack, Danielle Egr, Chad Karloff, Stephanie Mueller.

B. Notices:

Postings – The advanced notice for all School Board meetings, except emergency meetings shall be either publication (Wahoo paper), or by posting in public places (entrance of the Yutan High School, the Post Office, and the Yutan Bank). Policy 1540

Agenda – The agenda shall be kept current and available for public inspection at the Superintendent’s office during normal business hours and on the school district website, except for items of emergency nature. The order of the items on the agenda can be changed by the board at the meeting.

Open Meetings Act – The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public.

Instructions for those who wish to speak during citizen comment time – The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the Board shall set thirty minutes aside for citizen participation at all regular monthly meetings. Policy 1600 – Procedure for Addressing the Board, is made available in the meeting room.

Closed Session – The Board of Education reserves the right to go into closed session for any agenda item for which it is deemed necessary to discuss any matter for which is appropriate by law and according to Policy 1550.1.

C. Citizen comments: (Generally allowed 5 minutes per individual)

1. Citizen Comments (please sign-in prior to addressing the Board)
 - a. **Winfred Stamp asked for clarification of the Board's position on Tax Increment Financing**

D. Consent Agenda: (Note: Items on the consent agenda are considered routine and will be acted under one motion. There will be no separate discussion of these items at the meeting unless a Board member requests an item to be removed from the agenda for separate action.)

1. Approval of Agenda
Motion to approve revised agenda to include revised Consent Agenda by Chad Karloff, second by Dan Josoff.
Roll Call: 6 Yes 0 No
2. Approval of Minutes of the Monday, August 12, 2013, 6:00 PM Regular Meeting Approve the revised Consent Items for payment for August
Motion to approve revised Consent Items for payment for August by Chad Karloff, second by Danielle Egr.
Roll Call: 6 Yes No 0
3. Approval of bills and payment– financial reports as submitted.
Motion to approve bills, payments and financial reports as submitted by Chad Karloff, second by Stephanie Mueller.
Roll Call: 6 Yes 0 No

CONSENT ITEMS FOR PAYMENT

YUTAN PUBLIC SCHOOLS

DATE: 09-09-13

Fund	DATE	Checks	Vendor	Explanation	Amount
Special Building					
	9/9/2013	552	GLEN SIEVERS	CONCRETE PAD	\$6,160.00
				Total Special Building	\$6,160.00
Depreciation					
				Total Depreciation	\$0.00
General					
Board Bills	9/9/2013	14179	14242		\$123,554.95
Payroll	9/20/2013	20500	20525		\$180,768.48
Direct Deposit	9/20/2013	3964	4039		\$155,000.94
				Total General Fund	\$459,324.37
				TOTAL PAYMENTS	\$465,484.37

E. Items Removed From the Consent Agenda for Separate Action

1. NONE

F. Monthly Reports

1. Teacher or Special Report
2. Administrators Reports
3. Superintendent's Comments
4. Board Comments/Announcements

Mr. McNamara reported on the new school website, Fall Participation and the School Improvement Process.

Mr. Hoegh reported on PTO Events, Back to School registration, PLC calendar and MAP testing.

Mr. Johnson reported on the Long Distance Learning grant money.

G. Business Items

1. Building & Grounds
 - a. City Auditorium proposal
 1. **Information presented by City Council members Gary Duncan and Alan Rowell.**
 2. **Motion to go into Executive session at 6:52.**
 3. **Exited Executive Session at 7:08****Motion to approve purchase of the Yutan City Auditorium for \$20,000 by Joe Vandenack, second by Chad Karloff.**
Roll Call: 6 Yes 0 No
 - b. Bleacher estimates
No information
2. Budget Update
 - a. 2% budget authority recommendation and decision
Motion to approve 2% budget authority recommendation as presented by Chad Karloff, second by Jill Karloff.
Roll Call: 4 Yes, Chad, Danielle, Jill, Stephanie 2 No Joe, Dan
 - b. 2013-14 budget approval
Motion to approve 2013-2014 budget without 2% budget authority as presented by Joe Vandenack, second by Jill Karloff.
Roll Call: 6 Yes 0 No
 - c. Special Tax Request approval
Motion to approve Special Tax Request as presented by Chad Karloff, second by Dan Josoff.
Roll Call: 6 Yes 0 No
3. Speech caseload update - Mr. Hoegh
Information presented on numbers and needs of the program.
Motion to increase Para Tonya Pogue's hours from 20 per week up to 28 hours per week by Dan Josoff, second by Danielle Egr.
Roll Call: 6 Yes 0 No
4. On-Site Support Service Agreement recommendation
Motion to approve On-Site Support Service Agreement, Tier IV as presented by Chad Karloff, second by Danielle Egr.
Roll Call: 6 Yes 0 No
5. Public Relations and Promotion
 - School sign installation near Leshara
Information only.

6. Fundraiser approval
Motion to approve 2013-2014 fundraisers as presented by Chad Karloff, second by Jill Karloff.
Roll Call: 5 Yes Chad, Danielle, Stephanie, Joe, Jill 1 No Dan
7. Activity participation fee update
Information only.
8. Policy Updates and Revisions
 - a. First Reading - Policy 6160 Option Enrollment
Information only. Tabled until October meeting after legal counsel.
 - b. Second Reading - Policy 6470 Assessment
- Policy 6840 Initiation
 1. **Motion to approve Policy 6470 – Assessment by Chad Karloff, second by Stephanie Mueller.**
Roll Call: 6 Yes 0 No
 2. **Motion to approve Policy 6840 – Initiation by Chad Karloff, second by Stephanie Mueller.**
Roll Call: 6 Yes 0 No
9. Local Substitute Teacher Request
Motion to approve a Local Substitute by Dan Josoff, second by Danielle Egr.
Roll Call: 0 Yes 2 No Dan, Joe 4 Abstentions Chad, Danielle, Jill, Stephanie
10. “65” Building Lease Agreement
Motion to approve “65” Building Lease Agreement as presented by Chad Karloff, second Stephanie Egr.
Roll Call: 6 Yes 0 No
11. Board/District Goal Development
Information only. Board members encouraged to submit ideas to Mr. Johnson.

H. Reports/Discussion Items

12. Option Enrollment Update
Information only.
13. NASB 2013 Area Membership Meeting, October 2
Information only.

K. October 14, 2013 - Board Meeting Agenda Items

1. Early Retirement Policy
2. Teacher Incentive projects
3. Review Statewide assessment Results

4. NASB/NASA State Conference Interest?
Information only.
5. **Set time for Board retreat. Send potential dates to Mr. Johnson.**

NEXT BOARD MEETING – The next regular meeting of the Board is scheduled for Monday, October 14, 2013, at 6:00 PM, in the High School Board Room.

Respectfully Submitted,

Tim McNamara 7-12 Principal Yutan Public Schools