

**MINUTES  
BOARD OF EDUCATION  
YUTAN PUBLIC SCHOOLS**

**2014-15 BUDGET HEARING  
5:40 P.M.**

**HS BOARD ROOM  
SEPTEMBER 8, 2014**

- A. Call to Order and Welcome Visitors by President Jill Karloff.**
- B. Roll Call: Chad Karloff, Jill Karloff, Joe Vandenack, Stephanie Mueller. Danny Josoff and Danielle Egr absent.**
- C. Budget Hearing**
- D. Adjournment at 5:45**

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**SPECIAL HEARING**

**HS BOARD ROOM**

**SET THE FINAL TAX REQUEST**

**5:50 P.M.**

**SEPTEMBER 8, 2014**

- A. Call to Order and Welcome Visitors by President Jill Karloff.**
- B. Roll Call: Chad Karloff, Jill Karloff, Joe Vandenack, Stephanie Mueller. Danny Josoff and Danielle Egr absent**
- C. Tax Request discussion.**
- D. Adjourn at 5:55**

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**BOARD MEETING  
6:00 P.M.**

**HIGH SCHOOL BOARD ROOM  
September 8, 2014**

- A. Call to Order by President Jill Karloff.**
- B. Pledge of Allegiance**
- C. Roll Call: Chad Karloff, Jill Karloff, Joe Vandenack, Stephanie Mueller. Danny Josoff and Danielle Egr.**
- D. Notices:**
  - Postings** – The advanced notice for all School Board meetings, except emergency meetings shall be either publication (Wahoo paper), or by posting in public places (entrance of the Yutan High School, the Post Office, and the Yutan Bank). Policy 1540
  - Agenda** – The agenda shall be kept current and available for public inspection at the Superintendent’s office during normal business hours and on the school district website, except for items of emergency nature. The order of the items on the agenda can be changed by the board at the meeting.
  - Open Meetings Act** – The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public.
  - Instructions for those who wish to speak during citizen comment time** – The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure

citizens are heard and board meetings are conducted efficiently and in an organized manner, the Board shall set thirty minutes aside for citizen participation at all regular monthly meetings. Policy 1600 – Procedure for Addressing the Board, is made available in the meeting room.

**Closed Session** – The Board of Education reserves the right to go into closed session for any agenda item for which it is deemed necessary to discuss any matter for which is appropriate by law and according to Policy 1550.1.

**None.**

**E. Citizen comments:** (Generally allowed 5 minutes per individual)

1. Citizen Comments (please sign-in prior to addressing the Board)

**None.**

2. No member of the public has requested to address the Board as of September 4, 2014.

**None.**

**SEPTEMBER 14, 2014**

**BOARD AGENDA MINUTES**

**F. Approval of the Agenda**

**Board action to approve the agenda : Board member Chad Karloff made a motion to approve the agenda removing the Fund Balance Statement and the Minutes, Second by board member Stephanie Mueller, Roll Call yes 6, no 0**

**G. Monthly Reports**

a. Administrators' Report

**Mr. Hoegh reported on Back to School Registration, PTO Jog-A-Thon, PLC Agenda, and Sub List review.**

**Mr. McNamara reported on Activities Participation numbers, Fundraisers, and Sportsmanship Expectations.**

b. Superintendent's Comments – review contractor invoices and change orders

**Mr. Johnson reported on Activity Center renovation progress pertaining to painting and drywall upgrades.**

**H. Consent Agenda:**

The Following items are recommended for approval on the consent agenda by the administration

Approval of Minutes of the regular board meeting, Monday, August 11, 2014.

**Board action to approve the amended minutes: Board member Chad Karloff made a Motion to approve the amended minutes, Second by board member Stephanie Mueller, Roll Call yes 6, no 0**

1. Approval of bills and payment – financial reports as submitted

a. Fund Statement & Balances

**Board action to approve the fund statement and balances as corrected: Board member Chad Karloff made a motion to approve the fund statement and balances, Second by board member Joe Vandenack, Roll Call yes 6, no 0**

b. Consent Items for Payment

**Board action to approve consent items for payment: Board member Chad Karloff made a motion to approve the consent items for payment, Second by board member Danielle Egr, Roll Call yes 6, no 0**

# CONSENT ITEMS FOR PAYMENT

## YUTAN PUBLIC SCHOOLS

DATE: 09-08-  
2014

Fund	Date	Checks	Vendor	Explanation	Amount
<b>SPECIAL BUILDING</b>					
<b><u>Total Special Building</u></b>					<b><u>\$0.00</u></b>
<b>CONSTRUCTION ACCOUNT</b>					
	9/19/2014	1007	Bullock Bros, Inc.	Invoice No. 1408150003	\$375.00
	9/19/2014	1008	Brase Electrical Contracting	Invoice No. 4078802	\$12,800.00
	9/19/2014	1009	W. Thomas & Son, Inc.	Invoice No. 37576	\$3,250.00
	9/19/2014	1010	Accurate Concrete Company	Invoice No. 1859 - Bleachers	\$302.00
	9/19/2014	1011	Lowe's	Invoice Date: 08-25-2014	\$7,028.75
	9/19/2014	1012	Big Red Home Improvement	Invoice Date: 09-02-2014	\$700.00
	9/19/2014	1013	Big Red Home Improvement	Invoice Date: 09-03-2014	\$3,530.90
	9/19/2014	1014	Long Construction LLC	Invoice Date: 09-03-2014	\$24,006.25
<b><u>Total Construction Account</u></b>					<b><u>\$51,992.90</u></b>
<b>GENERAL</b>					
Board Bills	9/19/2014	14882	14945		\$183,831.57
Payroll	9/19/2014	20892	20916		\$193,149.84
Direct Deposit	9/19/2014	5171	5246		\$173,675.75
<b><u>Total General Fund</u></b>					<b><u>\$550,657.16</u></b>
<b><u>TOTAL PAYMENTS</u></b>					<b><u>\$602,650.06</u></b>

## Business Items

### 1. Budget

- a. 2014-15 budget recommended for approval

**Board action to approve 2014-2015 budget: Board member Chad Karloff made a motion to approve the 2014-2015 budget, Second by board member Stephanie Mueller, Roll Call yes 6, no 0**

- b. Special Tax Request recommended for approval

**Board action to approve special tax request: Board member Chad Karloff made a motion to approve the special tax request, Second by board member Stephanie Mueller, Roll Call yes 6, no 0**

### 2. Building and Grounds

- a. Activity Center Update: Chad, Dan, Joe

**Information only. Electrician, Insulation, Fire Marshall, and Architect updates.**

- b. Paint bid approval

**Board action to approve Midwest Painting: Board member Stephanie Mueller made a motion to approve the contractor Midwest Painting to paint the Activity Center for \$4,675,**

**Second by board member Chad Karloff, Roll Call yes 6, no 0**

- c. Drain issue update and bid approval

**Board action to approve Thomas Plumbing: Board member Chad Karloff made a motion to approve the contractor Thomas Plumbing to complete drain repair project to the High School for \$5,000, Second by board member Danielle Egr, Roll Call yes 6, no 0**

- d. Bleacher renovation update

**Information only. Project materials will be stored until next summer and the project completed.**

### 3. Staffing

- a. Classified salary revision recommendation

**Board action to approve tiered experience classified staff salary revision: Board member Chad Karloff made a motion to approve the tiered experience classified staff salary schedule to begin in the 2014-2015 school year, Second by board member Joe Vandenack, Roll Call yes 6, no 0**

- b. SPED para help update - Mr. Hoegh

**Board action to approve expanded the assignment of Alissa Ellis: Board member Chad Karloff made a motion to approve the expanded assignment of Alissa Ellis with .3 FTE SPED para at \$13.46 per hour, regular pay, dependent of placement of special needs students, Second by board member Danielle Egr, Roll Call yes 6, no 0**

- c. Part-time custodian recommendation – Mr. Johnson

**Board action to approve part-time custodian: Board member Chad Karloff made a motion to approve the filling of the vacated part-time custodian position at Year-1, \$12.10 per hour, Second by board member Danny Josoff, Roll Call**

yes 6, no 0

d. Nurse contract adjustment

**Board action to approve revised nurse contract: Board member Chad Karloff made a motion to approve the revised 2014-2015 nurse contract to .8 nurse and .2 papa (Year-2), Second by board member Danielle Egr, Roll Call yes 6, no**

4. Fundraising - Recommended for approval

**Board action to approve 2014-2015 fundraisers as presented: Board member Chad Karloff made a motion to approve the 2014-2015 K-12 fundraisers, Second by board member Stephanie Mueller, Roll Call yes 6, no 0**

5. "65" Building Lease Agreement

**Board action to approve "65" Building Lease: Board member Danny Josoff made a motion to approve the 2014-2015 lease agreement with Totally Kids for \$640 per month until April 2015, Second by board member Joe Vandenack, Roll Call yes 6, no 0**

6. Utility Truck Purchase and SPED Van update

**Board action to approve utility truck purchase: Board member Chad Karloff made a motion to approve the purchase of a 2015 Ford F250 at or below \$22,993 without a flatbed and snow plow, Second by board member Stephanie Mueller, Roll Call yes 6, no 0**

a. SPED Van - Consider the installation of a wheel chair lift in the SPED van

**Board action: Board member Stephanie Mueller made a motion to approve the the installation of a wheelchair lift in the 2013 Chevy Sped van, Second by board member Joe Vandenack, Roll Call yes 6, no 0**

**K. Reports/Discussion Items**

7. Option Enrollment Update

**Information only.**

8. NASB 2014 Area Membership Meeting, October 1

**Information only.**

**L. October 13, 2014 - Board Meeting Agenda Items**

1. Early Retirement Policy
2. Teacher Incentive projects
3. Review Statewide assessment Results
4. NASB/NASA State Conference Interest?

**M. Next Board Meeting**

The next regular meeting of the Board is scheduled for Monday, October 13, 2014, at 6:00 PM, in the High School Board Room.

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