

**BOARD OF EDUCATION  
YUTAN PUBLIC SCHOOLS**

**REGULAR BOARD MEETING MINUTES  
6:00 P.M.**

**HIGH SCHOOL BOARD ROOM  
December 9, 2013**

**A. Call to Order by Vice president Chad Karloff**

**B. Pledge of Allegiance**

**C. Roll Call: Chad Karloff, Dan Josoff, Joe Vandenack, Danielle Egr, Stephanie Mueller, Jill Karloff.**

**D. Notices:**

**Postings** – The advanced notice for all School Board meetings, except emergency meetings shall be either publication (Wahoo paper), or by posting in public places (entrance of the Yutan High School, the Post Office, and the Yutan Bank). Policy 1540

**Information only**

**Agenda** – The agenda shall be kept current and available for public inspection at the Superintendent’s office during normal business hours and on the school district website, except for items of emergency nature. The order of the items on the agenda can be changed by the board at the meeting.

**Information only**

**Open Meetings Act** – The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public.

**Open Meetings Act was posted and referred to.**

**Instructions for those who wish to speak during citizen comment time** – The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the Board shall set thirty minutes aside for citizen participation at all regular monthly meetings. Policy 1600 – Procedure for Addressing the Board, is made available in the meeting room.

**Information only**

**Closed Session** – The Board of Education reserves the right to go into closed session for any agenda item for which it is deemed necessary to discuss any matter for which is appropriate by law and according to Policy 1550.1.

**None**

**E. Citizen comments:** (Generally allowed 5 minutes per individual)

1. Citizen Comments (please sign-in prior to addressing the Board)

**Matt Oviatt: 2013 Grad who spoke to the Board on the importance of emphasizing Geography into the High School curriculum.**

**F. Consent Agenda:** (Note: Items on the consent agenda are considered routine and will be acted under one motion. There will be no separate discussion of these items at the meeting unless a Board member requests an item to be removed from the agenda for separate action.

1. Approval of Agenda

**Motion to approve amended agenda to add items I-4-c (Door Replacement) and I-9 (Sped Para) by Dan Josoff, second by Danielle Egr.**

**Roll Call: 5 Yes 0 No 1 Absent (Jill Karloff)**

2. Approval of the Minutes

a. Minutes of the Monday, November 11, 2013, Special Meeting 5:15 PM and Regular Meeting at 6:30 PM

b. Minutes of the Board Retreat, November 14, 2013

c. Minutes of the Emergency Meeting, November 14, 2013

**Motion to approve Minutes of the Monday, November 11, 2013, Special Meeting, the Regular Meeting, the Board Retreat Meeting on November 14, 2013, and the Minutes of the Emergency Meeting on November 14, 2013 by Chad Karloff, second by Dan Josoff.**

**Roll Call: 6 Yes 0 No**

3. Approval of bills and payment– financial reports as submitted

**Motion to approve bills for payment and authorize the President, Vice President, and Secretary to review and sign by Chad Karloff, second by Dan Josoff.**

**Roll Call: 6 Yes 0 No**

# CONSENT ITEMS FOR PAYMENT

## YUTAN PUBLIC SCHOOLS

DATE: 12-09-13

<b>Fund</b>	<b>DATE</b>	<b>Checks</b>	<b>Vendor</b>	<b>Explanation</b>	<b>Amount</b>
<b>Special Building</b>					
	12/9/2013	555	W. THOMAS & SONS	REPAIR ROOF DRAIN	\$738.18
	12/9/2013	556	CONTOL COMFORT	HVAC REPAIR	\$9,901.85
				<b><u>Total Special Building</u></b>	<b><u>\$10,640.03</u></b>
<b>Depreciation</b>					
	12/9/2013	422	EGAN SUPPLY	NEW FLOOR SCRUBBER	\$2,520.50
				<b><u>Total Depreciation</u></b>	<b><u>\$2,520.50</u></b>
<b>General</b>					
				imprest # 14379	\$1,537.44
Board Bills	12/9/2013	14380	14431		\$54,154.46
Payroll	12/20/2013				\$0.00
Direct Deposit	12/20/2013				\$0.00
				<b>Total General Fund</b>	<b>\$55,691.90</b>
				<b><u>TOTAL PAYMENTS</u></b>	<b><u>\$68,852.43</u></b>

**G. Items Removed From the Consent Agenda for Separate Action**

1. \_\_\_\_\_ **NONE** \_\_\_\_\_

**H. Monthly Reports**

1. Teacher or Special Report
  2. Administrators Reports
  3. Superintendent's Comments
  4. Board Comments/Announcements
- Mr. Hendricks and student Connor Divish presented on overview of the Outdoor Pavillion-Lowes shop project, detailing completed work, work to be done, timelines, and expenditures.**
- Mr. McNamara reported on Red Cross Blood Drive, School Improvement Report, Mr. Henkel's Journalism NHSPA award.**
- Mr. Hoegh reported on Craft Fair, Winter Vocal Concerts, and Positive Phone Call program,**
- Danielle Egr and Jill Karloff reported on information from a recent School Boards Conference. The information included bullying, college readiness, career academies, and community involvement.**

**I. Business Items**

1. Technology Overview – presented by ESU 2, Technology Support  
**Mr. Mike Denahy from the ESU provided a (state of the district) technology overview. Tech focus needs to be on replacing XP machines, blended curriculum, and the School Improvement Process.**
2. NDE External Visit Report - School Improvement 2013  
**Mr. McNamara and Mr. Hoegh provided the board with the exit report from the SIP visitation team. Information only**
3. Policy Updates and Revisions
  - a. First Reading - Policy 6160 Option Enrollment  
**Information and discussion only**
  - b. Review - Policy 10180 Internet Safety and Acceptable Use  
**Information and discussion only**

4. Activity Center

a. Architect Agreement and update

**Motion to approve Architect agreement as proposed by Joe Vandennack, second by Chad Karloff.**

**Roll Call: 6 Yes 0 No**

b. Funding Options

**Information and discussion only**

c. Community Center door replacement

**Motion to approve the replacement of the (South Door only) by Stephanie Mueller, second by Jill Karloff.**

**Roll Call: 6 Yes 0 No**

5. Two local substitute teacher requests

**Motion to approve Chris Williams as a local substitute teacher by Dan Josoff, second by Chad Karloff.**

**Roll Call: 6 Yes 0 No**

**Motion to approve Laura Simon as a local substitute teacher by Dan Josoff, second by Chad Karloff.**

**Roll Call: 6 Yes 0 No**

6. Teacher Negotiations 2014-15 settlement and agreement

**Motion to approve a \$750 – 3.22% increase in the Teacher Negotiated Agreement package for the 2014-2015 school year by Danielle Egr, second by Jill Karloff.**

**Roll Call: 6 Yes 0 No**

7. Board Goals

**Information and discussion only. Please forward ideas to Mr. Johnson before the January meeting.**

8. Summative Evaluation of Superintendent and Contract

**Evaluation information only.**

**Motion to approve Superintendent Contract for the 2014-2015 school year by Chad Karloff, second by Stephanie Egr.**

**Roll Call: 6 Yes 0 No**

9. Sped Para

**Motion to approve the position replacement of Jacy Phillips (Sped Para) with Justin Peterson with a starting salary of \$11.12 for .5 FTE and \$16.03 for .5 FTE by Dan Josoff, second by Danielle Egr.**

**Roll Call: 6 Yes 0 No**

**J. Reports/Discussion Items**

10. Staffing Update

**Motion to accept Jacy Phillips resignation with regrets by Chad Karloff, second by Dan Josoff.**

**Roll Call: 6 Yes 0 No**

11. Teacher Evaluation Report – Mr. Hoegh & Mr. McNamara

**Information, update, and discussion only**

12. Safety Committee Report and Crisis Plan Report - Mr. McNamara

**Information only**

13. SPED Transportation – Minibus trade-in

**Information only**

**NEXT BOARD MEETING** – The next regular meeting of the Board is scheduled for Monday, January 13, 2014, at 6:00 PM, in the High School Board Room.

Respectfully Submitted,

Tim McNamara YPS Jr/Sr High School Principal