

# BOARD OF EDUCATION YUTAN PUBLIC SCHOOLS

BOARD MEETING

HIGH SCHOOL BOARD ROOM

6:00PM

December 10, 2018

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

All board members present.

**D. Excused absences of Board Members**

No action taken as all board member present.

**E. Notices**

**Postings-** The advanced notice of all School Board meetings, except emergency meetings shall be either published (Wahoo Paper) or by posting in public places (entrance of the Yutan High School, the Post Office, and the Yutan Bank). Per Policy 1540

**Agenda-**The agenda shall be kept current and available for public inspection at the Superintendent's office during normal business hours and on the school district website, except for items of emergency nature. The order of the items on the agenda can be changed by the board at/during the meeting.

**Open Meetings Act-** The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public.

**Instructions for those who wish to speak during citizen comment-** The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted effectively and in an organized manner, a Vistor's Period will be scheduled at some meetings. Each speaker shall be allowed a maximum of five minutes, and not more than twenty minutes will be allowed for a specific topic. Policy 1600- Procedure for Addressing the Board, is made available in the meeting room.

**F. Citizen Comments**

- a. **Foundation Information-None**
- b. **Booster Information-**Mr. Hoffer spoke on behalf of the booster club- The booster club is in need of concession stand help- potentially open to school groups helping
- c. **Teacher Presentation-** Mrs. Hansen-Presented on the current project of web design and interviewing experts on a particular topic.

## G. Approval of the Agenda

Motion made by Andy Frye seconded by Molly Lloyd to approve Agenda

**Motion Passed 6-0**

## H. Administrative Reports

- a. **Elementary Principal**- Mr. Hoegh presented on enrollment number, Winter Concerts, Date for Pre-K and Kindergarten Round up.
- b. **High School Principal**- Mr. Daniell presented on relationships and the areas he feels are the most important in school. He also presented material from recent visits to colleges of different students and their reactions.
- c. **Student Services Director**-Mr. Hoffer reported on the TIP goal, active learning and IEP meetings
- d. **Activity Director**-Mr. Hoffer reported on fall activities, ImPact testing for winter activities, fall coaching evaluations
- e. Superintendent
  - i. Administrative Job Descriptions- (Materials Presented)
  - ii. Conference Superintendent's Meeting
  - iii. Salt/Gravel Spreader/City Costs
  - iv. Extension of the Superintendent's Contract-Discussion
  - v. Early Graduation Requests
  - vi. Financial Notes

## I. Consent Agenda:

- a. Minutes from November 12, 2018 meeting
- b. Treasurer's Report and Claims

Motion made by Joe Vandenack second by Jim Tichota to approve Consent Agenda

**Motion passed 6-0**

## J. Business Items

- a. Approval 2017-18 Audit

Tabled for Review. Audit Report was late arriving from the Auditor.

**No Acton was taken**

- b. Approval of the Annual Report

Motion made by Jim Tichota seconded by Andy Frye

**Motion passed 6-0**

c. Option Enrollment Policy -Discussion

Discussion took place on to keep option open or to set capacity per grade level, or on a certain date.

**No Action was taken**

d. Contracted Food Service- Discussion

Discussion took place to continue to research an outside food service.

**No Action was taken**

e. Payroll Consideration-Discussion

Discussion took place to outsource payroll duties to a payroll company.

Motion made by Danny Josoff seconded by Jim Ticota to outsource payroll.

**Motion passed 6-0**

f. Superintendent Evaluation

President Vandennack presented material to Mr. Hoffer in regards to his job performance to this point. All board members were allowed to ask questions.

**K. Closed Session**

- a. For strategy session with respect to negotiations/collective bargaining;
- b. For strategy session with respect to property/real estate matters;
- c. For strategy session with respect to pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;
- d. For discussion regarding deployment of security personnel or devices;
- e. For investigative proceedings regarding allegations of criminal misconduct;
- f. For personnel and/or the evaluation of job performance of an employee or employees of the District to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;
- g. For discussions of the legal consequences of specific action and/or legal advice
- h. Such other matter as may clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.

**L. Adjourn** – Meeting was adjourned at 8:27 PM

**M. Next Board Meeting**

The next regular meeting of the Board is scheduled for Monday January 14, 2018 at 6:00pm in the high school board room.

\*The sequence of the agenda is provided as a courtesy. The Board reserves the right to consider each item in any sequence.

\*Occasionally at meetings the Board will recess to closed session. Reasons necessary for a closed session include: Protection of the public interest; or the Prevention of needless injury to a reputation.