

**BOARD OF EDUCATION
YUTAN PUBLIC SCHOOLS**

**BOARD MEETING MINUTES
6:00 P.M.**

**HIGH SCHOOL BOARD ROOM
May 13, 2013**

- A. Call to Order BY President Jill Karloff at 6:21pm.**
- B. Pledge of Allegiance**
- C. Roll Call: Jill Karloff, Dan Jossoff, Joe Vandenack, and Stephanie Mueller. Danielle Egr and Chad Karloff were absent.**
- D. Notices:**
Postings – The advanced notice for all School Board meetings, except emergency meetings shall be either publication (Wahoo paper), or by posting in public places (entrance of the Yutan High School, the Post Office, and the Yutan Bank). Policy 1540
The Open Meetings Act was displayed and referred to by President Karloff.
- E. Citizen comments:** (Generally allowed 5 minutes per individual)
1. Citizen Comments (please sign-in prior to addressing the Board)
 - a. **None**
- F. Consent Agenda:** (Note: Items on the consent agenda are considered routine and will be acted under one motion. There will be no separate discussion of these items at the meeting unless a Board member requests an item to be removed from the agenda for separate action.)
1. Approval of Agenda (pg 1-4)
Motion to approve amended agenda, under staffing, to include resignations of Carey Starns and BJ Freeman and recommendation approval of the contracts for Heather Niedfeldt, Bethany Trost, by Dan Josoff, second by Stephanie Mueller.
Roll Call: 4 Yes 0 No 2 Absent
 2. Approval of Minutes of the Monday, April 8, 2013, 6:00 PM Regular Meeting(pg 5-10)
Motion to approve minutes as presented by Stephanie Mueller, second by Dan Josoff.
Roll Call: 4 Yes 0 No 2 Absent
 3. Approval of bills and payment (pg 11-12) – financial reports as submitted. (pg 13- 44)
Motion to approve amended bills and payments as presented by Stephanie Mueller, second by Dan Josoff.
Roll Call: 4 Yes 0 No 2 Absent

**CONSENT ITEMS
FOR PAYMENT
YUTAN PUBLIC SCHOOLS**

DATE: 04-30-13

Fund	DATE	Checks	Vendor	Explanation	Amount	
Special Building						
	5/13/2013	550	STONEBROOK ROOFING	ROOF REPAIR	\$265.00	
	5/13/2013	551	1ST NATL BANK (VISA)	MATTS FOR TRG CTR	\$1,499.50	
Depreciation						
					<u>Total Special Building</u>	<u>\$1,764.50</u>
					<u>Total Depreciation</u>	<u>\$0.00</u>
General						
Board Bills	5/13/2013	13937		13993	\$63,335.46	
Payroll	5/20/2013	20406		20431	\$184,436.51	
Direct Deposit	5/20/2013	3683		3766	\$160,574.03	
Total General Fund					\$408,346.00	
<u>TOTAL PAYMENTS</u>					<u>#REF!</u>	

G. Items Removed From the Consent Agenda for Separate Action

1. None

H. Monthly Reports

- | | |
|--------------------------------------|---------------------------------|
| 1. Teacher or Special Report | 3. Superintendent's Comments |
| 2. Administrators Reports (pg 45-47) | 4. Board Comments/Announcements |

Mr. McNamara reported on the 2013 Graduation Ceremony, preliminary NeSa Testing, NeTa Conference, and State Journalism.

Mr. Hoegh reported on Summer School Update, Elementary Track and Field Day, and Back to School Registration.

I. Business Items

1. Elementary Handbook approval

Motion to approve 2013-2014 Elementary Handbook with cosmetic corrections by Dan Josoff, second by Jill Karloff.

Roll Call: 4 Yes 0 No 2 Absent

2. Policy Updates and Revisions

- a. Second reading - Policy 6100-6200 (pg 46-56)

Motion to approve Policies 6100-6200 as presented by Dan Josoff, second by Stephanie Mueller.

Roll Call: 4 Yes 0 No 2 Absent

- b. Policy review – Policies 6300 (pg 57-61), 6500 (pg 62) , 6600 (pg 62-67)
Information and review only. Change 6330 (a grade reduction to a percentage reduction)

3. Budget Update

- a. 2013-14 budget update

Information only.

- b. Workshop needed?

Information only.

- c. Recommend scheduling a public hearing, prior to the June 10 meeting, for the Student Fee Fund and for amending the 2012-13 Employee Benefit Fund.

Motion to approve Public Hearing for the Student Fee Fund at 5:50pm on June 10, 2013 and the 2012-2013 Employee Benefit Fund Hearing at 5:55pm on June 10, 2013 by Joe Vandenack, second by Jill Karloff.

Roll Call: 4 Yes 0 No 2 Absent

4. Building and Grounds

- a. Completion of the fire sprinkler is awaiting the Fire Marshall's approval
Information only. Completion and Fire inspection must be complete by December, 2013.

- b. Track facility - Shot Put vector

Information only. Summer project improvements to this area to include a type of agri-lime substance.

5. Staffing

- a. **Motion to accept with regrets the resignation of Carey Starns by Dan Josoff, second by Jill Karloff.**

Roll Call: 4 Yes 0 No 2 Absent

- b. **Motion to accept with regrets the resignation of BJ Freeman by Joe Vandenack, second by Dan Josoff.**

Roll Call: 4 Yes 0 No 2 Absent

- c. Approve the recommendation for Heather Niedfeldt for 1 FTE Secondary English, Step 1 Salary Schedule

Motion to approve recommendation for Heather Niedfeldt for 1 FTE Secondary English, Step, by Stephanie Mueller, second by Jill Karloff.

Roll Call: 3 Yes, 0 No, 2 Absent, 1 Abstention, Joe Vandenack

- d. **Approve the recommendation for Bethany Trost for 1 FTE Kindergarten Teacher, Step 1 Salary Schedule – Mr. Hoegh**
Roll Call: 3 Yes, 0 No, 2 Absent, 1 Abstention, Joe Vandenack
- e. .4 FTE Elementary Guidance vacancy update
Information only. ESU 2 Elementary Counselor Ellen Williams will retire at the conclusion of the school year. The ESU will replace her. Replacement TBA.

- 6. YPS Foundation Officer approval
Motion to approve YPS Foundation Officers President Vicki Wollen, Vice President Joe Vandenack, Treasurer Mark Stange and Secretary Kevin Johnson by Dan Josoff, second by Stephanie Mueller.
Roll Call: 4 Yes 0 No 2 Absent
- 7. Preschool Tuition Review and increase recommendation (pg 68-69)
Motion to approve Preschool Tuition increase of \$.50 per day to \$3.50 by Dan Josoff, second by Stephanie Mueller.
Roll Call: 4 Yes 0 No 2 Absent

J. Reports/Discussion Items

- 8. Activities Director Salary discussion (pg 70-71)
Information only. Formal discussion and resolution in June.
- 9. Performance Assessment Results - NeSA
Information only.

K. June 10, 2013 - Board Meeting Agenda Items

- 1. Athletic Budget
- 2. Hot Lunch Price Increase
- 3. Fundraising Report
- 4. Budget Development
 - a. Set Date/Time for Budget Workshop
 - b. Financial Data Comparisons

Meeting Adjournment at 8:28pm

NEXT BOARD MEETING – The next regular meeting of the Board is scheduled for Monday, June 10, 2013, at 6:00 PM, in the High School Board Room.

Respectfully Submitted,

Tim McNamara