

**BOARD OF EDUCATION  
YUTAN PUBLIC SCHOOLS**

**BOARD MEETING MINUTES  
6:00 P.M.**

**HIGH SCHOOL BOARD ROOM  
MARCH 11, 2013**

- A. Call to Order by President Jill Karloff.**
- B. Pledge of Allegiance**
- C. Roll Call: Jill Karloff, Danielle Egr, Dan Josoff, Chad Karloff, Joe Vandenack, and Stephanie Mueller.**
- D. Notices:**  
**Open Meetings Act** – The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public.  
**The Open Meetings Act was displayed and referred to by President Karloff.**
- E. Citizen comments:** (Not to exceed 5 minutes per individual or 20 minutes per topic)
1. Citizen Comments (please sign-in prior to addressing the Board)
    - a. **None**
- F. Consent Agenda:** (Note: Items on the consent agenda are considered routine and will be acted under one motion. There will be no separate discussion of these items at the meeting unless a Board member requests an item to be removed from the agenda for separate action.)
1. Approval of Agenda (pg 1-5)  
**Motion to amend agenda to add discussion of one day addition to the school calendar because of the four snow days by Joe Vandenack, second by Chad Karloff.**  
**Roll Call: 6 Yes 0 No**  
**Motion to approve amended agenda by Chad Karloff, second by Danielle Egr.**  
**Roll Call: 6 Yes 0 No**
  2. Approval of Minutes of the regular board meeting, Mon., February 11, 2013. (pg. 6-10)  
**Motion to approve by Chad Karloff second by Danielle Egr.**  
**Roll Call: 6 Yes 0 No**

3. Approval of bills and payment – financial reports as submitted  
 Fund Statement & Balances (pg. 34) Consent Items for Payment (pg. 35)  
**Motion to approve by Chad Karloff second by Stephanie Mueller.**  
**Roll Call: 6 Yes 0 No**

**YUTAN PUBLIC  
SCHOOLS**

DATE: 02-28-13

<b>Fund</b>	<b>DATE</b>	<b>Checks</b>	<b>Vendor</b>	<b>Explanation</b>	<b>Amount</b>
<b>Special Building</b>					
	3/11/2013	548	MIDWEST SOUND	GYM SPEAKER	\$4,835.66
				<b><u>Total Special Building</u></b>	<b><u>\$4,835.66</u></b>
<b>Depreciation</b>					
				<b><u>Total Depreciation</u></b>	<b><u>\$0.00</u></b>
<b>General</b>					
Board Bills	3/11/2013	13819	13876		\$91,158.26
Payroll	3/20/2013	20355	20379		\$184,776.62
Direct Deposit	3/20/2013	3528	3604		\$155,042.87
				<b>Total General Fund</b>	<b>\$430,977.75</b>
				<b><u>TOTAL PAYMENTS</u></b>	<b><u>#REF!</u></b>

**G. Items Removed From the Consent Agenda for Separate Action**

1. \_\_NONE\_\_

## H. Monthly Reports

1. Teachers' Reports
2. Administrators Reports (pg. 11-14)
3. Superintendent's Comments
4. Board Comments/Announces

**Mr. McNamara reported on 53% Parent Teacher Conference attendance, Red Cross Blood Drive, School Play--Arsenic and Old Lace, Head Football interviews, and the April 6<sup>th</sup> Prom.**

**Mr. Hoegh reported on Kindergarten Round-up, 96.8% PT conference attendance rate.**

**Jill Karloff reported on exit interviews for staff that are leaving, school evaluations, and closed session usage as discussed with School Law Attorney Kelly Baker.**

## I. Business Items

1. **Addition of 1 day into the calendar on Monday, April 1st to make up for one of the 4 snow days. Discussion only. At this time no makeup snow days will be added back into the calendar.**

**No motion.**

2. Handbooks - Mr. McNamara
  - a. Jr. & Sr. High Student/Parent Handbook - review changes for April Board approval **Information only, for review with formal board approval at the April meeting.**
  - b. Curriculum and Course Description Handbook - Review for student registration **Information only, (Student-Parent grades 8-11 Scheduling night on Tuesday, March 12<sup>th</sup>)**
3. Student Policies 6000 - Updates and Revisions
  - a. Policy 6400 Progress – Review and Update (pg. 15-25)
    1. **Motion to approve first draft with amendments by Chad Karloff second by Dan Josoff.**

**Roll Call: 6 Yes 0 No**
4. Teacher staffing 2013-14
  - a. Third Grade Teacher opening
    1. **Information only, four of 70 applicants will be interviewed this week.**
  - b. .5FTE Enrichment/SPED
    1. **Information only, 12 applicants and four will be interviewed.**
  - c. Part-time school nurse
    1. **Information only, three applicants and all will be interviewed this week.**
5. Board of Education response to and consideration of support to the City of Yutan for a housing development proposal.
  - a. **The Yutan Board of Education encourages fiscally responsible community development that helps increase student growth.**
6. Approval needed to continue the softball coop with Mead. (pg. 26)  
**Motion to approve by Dan Josoff second by Chad Karloff.**  
**Roll Call: 6 Yes 0 No**

7. Classified Staff salaries for 2013-14 (pg. 27,28)
  - a. **Information-discussion only of modifications to the classified staff salary schedule to be revised and presented at the April meeting.**
8. Closed Session: Administrative Salaries 2013-14 (pg. 29) and Baseball program update  
**Information only, no closed session.**

**M. Reports/Discussion Items**

9. Implementation of the Affordable Healthcare Act (pg.30,31)  
**Information only.**
10. Teacher Appreciation Event  
**Information only.**
11. “Remembering the Fallen” Americanism Program – March 25-29
  - a. **Information only. School Opening Dedication on Monday, March 25 @ 1pm**
12. Board Goals for 2012-13 - Administrative Update (pg. 32, 33)
  - a. **Information only.**

**N. April Agenda Items**

1. YPS Foundation Officer Approval
2. Budget Development
3. Buildings and Grounds Update
4. April 15, Date –Teachers reinstated
5. ESU Service Profile
6. Staffing update for Board of Education Review – Teachers, classified, extra-curricular

**O. Closed Session.**

**Motion to go into closed session at 8:56 by Stephanie Mueller, second by Chad Karloff.  
Roll Call: 6 Yes 0 No  
Closed session ended at 9:08.**

**P. Next Board Meeting**

The next regular meeting of the Board is scheduled for Monday, April 8, 2013, at 6:00 PM, in the High School Board Room.

**Q. Meeting Adjourned at 9:09**

**Respectfully submitted,**

**Tim McNamara Yutan Jr/Sr High School Principal**